

WRITTEN RESOLUTION OF THE TRUSTEES OF EVENLEY VILLAGE HALL  
CHARITY NUMBER 304189

The following administrative changes to the Conveyance and Trust Deed of Evenley Village Hall dated 27 October 1960 §'Trust Deed'g are proposed using general powers of amendment provided by Section 280 of the Charities Act 2011. References to the "ACRE Model Document" are references to the ACRE Model Document Transfer of freehold land and Trust Deed (2013 edition).

These proposed changes were fully discussed and approved by all of the Trustees, with unanimous agreement, as a specific item (8) on the agenda of a meeting of Evenley Village Hall Management Committee on 20<sup>th</sup> March 2017.

The changes to the First Schedule of the Trust Deed are detailed below. and this Appendix document will be reistered alongside the Trust Deed —

Clause 3 — subsection (1} — include a new sentence from Clause 7.2 of the ACRE Model Document: "All such members of the Committee are charity trustees for the purpose of charity law".

Clause 3 — subsection (2) — nine elected members is now reduced to six —

Clause 7 —add Clause 7.13 from the ACRE l'4cdel Document to the end of Clause 7: "The Committee must give each new member on their first appointment a copy of this Deed and any amendments to it, and a copy of the charity's latest report and statement of accounts."

Clause 13 — subsection (1) — replace month of October with month of May.

Clause 13 — subsection (2) — add to the end of subsection (2) Clause 14.4 from the ACRE f'4odel Document: "There shall be a quorum when at least five people are present at an annual general meeting."

Clause 13 —add Clause 14.7 from the ACRE Model Document as a new subsection (6) — "The Committee may convene, and the secretary shall within 21 days of receiving a written request to do so signed by not less than 10 inhabitants of the area of benefit giving reasons for the request call, a special general meeting of all the inhabitants of the area of benefit of eighteen years and upwards. Public notice must be given of any such meeting, specifying the business to be discussed, in the same way as for an annual general meeting."

Clause 18 — is deleted and replaced with Clauses 13 and 15 from the ACRE

Model Document as follows:

“Clause 18: Recording of Meetings and Accounts

(1) The Committee must keep proper minutes of its meetings. The minute book must be available for inspection upon reasonable request by any member of the Committee. The minute book must be retained by:

- (a) the secretary or
- (b) another suitable person appointed by the Committee to do so.

(2) The Committee must comply with their obligations under the Charities Act 2011 with regard to:

- (a) the keeping of accounting records for the Foundation
- (b) the preparation of annual statements of account for the Foundation
- (c) the auditing or independent examination of the statements of account for the Foundation and
- (d) the transmission of the statements of account of the Foundation to the Charity Commission.”

A copy of this resolution shall be appended to the Trust Deed and a copy shall be retained with the Charity's papers.

Signatories —

Chairman Mr E Willard

Treasurer Mr A Stevens

The image shows two handwritten signatures in black ink. The top signature is for Mr E Willard, and the bottom signature is for Mr A Stevens. Both signatures are written in a cursive, flowing style.

Dated 20<sup>th</sup> March 2017

Note —

All references to the Minister of Education in the original Trust Deed are now to the Charity Commission.